

MASTER TRAINING SCHEDULE ACADEMY # _____

The following schedule meets the minimum Basic Reserve Peace Officer Academy requirements established by Council action on July 22, 2015. Agencies submitting this master training schedule in support of their "Application to Conduct Reserve Academy" (Rule 390:20-1-4) must meet the minimum training established below. Agencies may offer additional training consistent with topics offered in the CLEET Basic Peace Officer Academy (Rule 390:20-1-3). This master training schedule must be reviewed by the area CLEET Field Representative prior to submission.

COURSE	DATE	TIME	HOURS	DAY OF WEEK	INSTRUCTOR	CLEET #	RESUME
Pre-Academy			0.5		Field Representative		
Academy Rules/Regulations			1.0		Academy Coordinator		
First Aid/CPR (Adult, Child & Infant)			8.0				

ORIENTATION (2 Hours)

Opening Night (Remarks)					Field Representative		
Learning in the Classroom			1.0		Academy Coordinator		
Introduction to Law Enforcement			1.0		Academy Coordinator		

REPORT WRITING (12 Hours)

Field Note Taking			2.0				
Introduction to Report Writing			1.0				
Mechanics of Report Writing			1.0				

Mechanics of Report Writing (Continued)			4.0				
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Probable Cause Affidavits			2.0				
Narrative Report Practicum			2.0				

LEGAL MATTERS (42.5 Hours)

Introduction to Criminal Law			2.0				
Civil Liability & Civil Process			4.0				
Weapons Law			3.0				

Interview & Interrogations			4.0				
Major Crimes			4.0				

Concept of Probable Cause			3.0				
Laws of Arrest			4.0				

MASTER TRAINING SCHEDULE ACADEMY # _____

COURSE	DATE	TIME	HOURS	DAY OF WEEK	INSTRUCTOR	CLEET #	RESUME
Use of Force			3.0				
Search Warrants			3.0				
Search Warrant Exceptions			2.5				
Rules of Evidence			2.0				
Exclusionary Rule			1.5				
Indian Country Jurisdiction			2.5				
Courtroom Practicum			4.0				
Review for Progress Exam #1					Academy Coordinator		
CLEET PROGRESS EXAM #1							
CLEET PROGRESS EXAM #1					Field Representative		

MASTER TRAINING SCHEDULE ACADEMY # _____

COURSE	DATE	TIME	HOURS	DAY OF WEEK	INSTRUCTOR	CLEET #	RESUME
FIREARMS (41 Hours)							
Introduction to Firearms			0.5				
Handgun Nomenclature & Maintainance			0.5				
Shotgun Nomenclature & Maintainance			0.5				
Firearms Safety			2.0				
Basic Shooting Fundamentals			1.0				
Presentation of Handgun			1.0				
Handgun Handling Skills			1.0				
Shotgun/Rifle Handling Skills			1.0				
Shotgun/Rifle Capabilities & Considerations			0.5				
Range Procedures, Tower Commands & Schedule			1.0				
Firearms Safety & General Knowledge Examinations and Weapon Inspection					Academy Coordinator		
Range Qualification Course			8.0				
Range Qualification Course (Continued)			8.0				
Range Qualification Course (Continued)			8.0				
Range Qualification Course (Including Night Fire)			8.0				

Has Instructor assisted in a Full-time Basic Law Enforcement Academy Firearms Course within the last 36 months? Yes No

If so, please provide dates and Basic Academy number.

MASTER TRAINING SCHEDULE ACADEMY # _____

COURSE DATE TIME HOURS DAY OF WEEK INSTRUCTOR CLEET # RESUME

CUSTODY & CONTROL - DEFENSIVE TACTICS (32 Hours)

Managing Aggressive Behavior			4.0				
Custody & Control System			4.0				
Custody & Control System (Continued)			4.0				
Custody & Control System (Continued)			4.0				
Custody & Control System (Continued)			4.0				
Custody & Control System (Continued)			4.0				
Custody & Control System (Continued)			4.0				
Custody & Control System (Continued)			4.0				
Written Exam for Custody & Control					Academy Coordinator		

Has Instructor assisted in a Full-time Basic Law Enforcement Academy Defensive Tactics Course within the last 36 months? Yes No

If so, please provide dates and Basic Academy number.

TRAFFIC (14.5 Hours)

Oklahoma Vehicle Laws			4.0				
Implied Consent Law			1.0				
Responding to the Scene of Traffic Collision			1.0				
Protecting the Scene of Traffic Collision			1.0				
Clearing the Scene of Traffic Collision			1.0				
Oklahoma Traffic Collision Form			3.5				
Practicum (Traffic Collisions)			3.0				

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COURSE	DATE	TIME	HOURS	DAY OF WEEK	INSTRUCTOR	CLEET #	RESUME
PATROL (31 Hours)							
Introduction to Patrol			2.5				
Patrol Techniques			2.0				
Crimes in Progress			2.0				
Vehicle Pullover: High & Low Risk Traffic Stops			2.0				
Evidence Based Domestic Violence			4.0				
EBDV Advocate							
EBDV (Continued)			4.0				
Mental Health			4.0				
Searching & Transporting Prisoners			2.0				
Officer Survival			0.5				
Building Search (Including Practicum)			6.0				
Traffic Stop Practicum			2.0				
Review for Progress Exam #2					Academy Coordinator		
CLEET PROGRESS EXAM #2							
CLEET PROGRESS EXAM #2					Field Representative		

MASTER TRAINING SCHEDULE ACADEMY # _____

COURSE	DATE	TIME	HOURS	DAY OF WEEK	INSTRUCTOR	CLEET #	RESUME
CRIMINAL INVESTIGATION (40 Hours)							
VINE			1.0				
Amber/ Silver/ A Child is Missing ALERTS			2.0				
Elder Abuse			1.0				
Preliminary Investigation & Crime Scene Investigation			1.5				
Identification, Collection & Preservation of Evidence			3.5				
Automobile Theft			1.0				
Interview and Interrogations			2.0				
Evidence Based Sexual Assaults			4.0				
EBSA Advocate							
EB Sexual Assaults (Continued)			2.0				
Child Abuse & Exploitation			2.0				
Child Abuse & Exploitation (Continued)			2.0				
Fingerprint			2.0				
Liquor Enforcement			2.0				
Narcotics I.D.			4.0				
Dementia/Alzheimer's Disease			2.0				
Oil Field Theft Investigations			4.0				
Criminal Investigation Practicum			4.0				

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COURSE	DATE	TIME	HOURS	DAY OF WEEK	INSTRUCTOR	CLEET #	RESUME
COMMUNITY / HUMAN RELATIONS(19 Hours)							
Human Relations			2.5				
Community Relations			2.0				
Crime Prevention / Community Oriented Policing			2.0				
Cultural Awareness			2.5				
Ethics			4.0				
Ethics (Continued)			4.0				
Domestic Disturbance Practicum			2.0				

LEDT (6 Hours)

Law Enforcement Driver Training (Classroom ONLY)			6.0				
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Has Instructor assisted in a Full-time Basic Law Enforcement Academy LEDT Course within the last 36 months? Yes No

If so, please provide dates and Basic Academy number.

CLEET CERTIFICATION EXAM

CLEET CERTIFICATION EXAM					Field Representative		
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MASTER TRAINING SCHEDULE ACADEMY # _____

COURSE DATE TIME HOURS DAY OF WEEK INSTRUCTOR CLEET # RESUME

OPTIONAL COURSES

*FIRST AID FOR LAW ENFORCEMENT, RADAR AND SFST ARE OPTIONAL AND **NOT** INCLUDED IN THE TOTAL 240 HOUR REQUIREMENTS FOR RESERVE CERTIFICATION. IF CONDUCTED, A CONTINUING EDUCATION ROSTER MUST BE SUBMITTED.*

Radar			4.0				
Radar (Continued)			4.0				
Radar (Continued)			4.0				
Radar (Continued)			4.0				
SFST			4.0				
SFST (Continued)			4.0				
SFST (Continued)			4.0				
SFST (Continued)			4.0				
SFST (Continued)			4.0				
SFST (Continued)			4.0				
SFST (Continued)			4.0				
SFST (Continued)			4.0				